

Specialized Education Personnel

K-12

Endorsement as an Administrator of a Program

To receive an endorsement as an administrator of a program, a person **must**:

1. Hold a master's degree; **and**
2. Hold a valid special license in the program for which an endorsement is requested; **and**
3. Have completed at least 27 graduate semester credits in courses of study to include **each** of the following areas:
 - A. Administration and organization of a school or the role of an administrator of a program in the applicant's area of endorsement
 - B. General principles of supervision of personnel or supervision of personnel for a program in the applicant's area of endorsement
 - C. Finances of a school or finances of a program in the applicant's area of endorsement
 - D. The laws that apply to schools
 - E. The evaluation and development of personnel for a school or the evaluation and development of personnel for a program in the applicant's area of endorsement
 - F. Any other courses which are required for a degree in the administration of a program in the applicant's area of endorsement

A person **must** hold an endorsement as a professional administrator of a program to be employed by a school district to supervise or coordinate a program of:

1. Nursing
2. Psychology as it is applied in a school
3. Speech therapy
4. Physical therapy
5. Occupational therapy

Note: The requirements for an endorsement for administrator of a program may not be fulfilled by independent study.